



**Board of Education
Regular Meeting Minutes
August 22, 2022 7:30pm**

I. CALL TO ORDER

A. The regular meeting of the Allamuchy Township Board of Education held on August 22, 2022 is called to order at 7:30 p.m. by Lisa Strutin, Board President.

B. Statement of Compliance with Open Public Meetings Act

1. The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, The Allamuchy Township Board of Education has caused adequate and electronic notice of this meeting and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent on January 11, 2022 to the New Jersey Herald, Express Times, and Township Clerk. Notices were prominently posted on the bulletin board of the offices of each school, on the district website and on the district marquee. Please be advised that this meeting is being recorded; the recording will be made available on the District website as soon as possible, but no later than one week after the meeting has concluded.

II. ROLL CALL

Board Member	Present	Absent
Abigail Christmann	X	
Giovanni Cusmano		X
Harriett Gaddy	X	
Maryann Gibbs	X	
Craig Green	X	
Lisa Moyer		X
Venita Prudenti	X	
Mary Renaud	X	
Lisa Strutin, President	X	

Also Present: Dr. Melissa Sabol, Superintendent of Schools

Ms. Danielle Tarvin, Board Secretary
Leonard Busch, Board Attorney

III. PLEDGE OF ALLEGIANCE

IV. MISSION AND VISION

- A. To Promote the Allamuchy Learner
- B. The vision of the Allamuchy educational program is to develop young people who are curious, well rounded, knowledgeable, caring, respectful and responsible so that they can evolve into self-sufficient and confident citizens and members of a diverse society.

V. APPROVAL OF MINUTES

- A. BE IT RESOLVED, that the minutes of the regular board meeting held on July 25, 2022, be approved. (Appendix 1A)
- B. BE IT RESOLVED, that the minutes of the executive session held on July 25, 2022, be approved. (Appendix 1B)

Motion Made By: Ms. Renaud
Seconded By: Dr. Gaddy

Board Member	Yes	No	Abstain
Abigail Christmann	X		
Giovanni Cusmano			
Harriett Gaddy	X		
Maryann Gibbs	X		
Craig Green	X		
Lisa Moyer			
Venita Prudenti	X		
Mary Renaud	X		
Lisa Strutin, President	X		

Motion Carried

VI. CORRESPONDENCE - None

VII. STUDENT REPRESENTATIVE REPORT - None

VIII. ACKNOWLEDGEMENTS - None

IX. PRESENTATIONS - None

X. PRESIDENT'S REPORT

2										
3										
4										
5										
6										
7										
8										
Total										
9th										
10th										
11th										
12th										
Total										
GT										

D. Other Items

1. pandemic- no official guidance from DOE, picking up where we left off, masks are optional, no contact tracing, no close contact notification
2. Some updates to the code of conduct to reflect updated policies
3. Portal is being updated and will be open soon
4. Security- looking into a system that will scan IDs for visitors

XIII. REVISIONS TO AGENDA ITEMS

Statement by the Board President: *This is now the time where a motion can be made for revisions, additions, and/or deletions to the agenda. This includes making a motion to table an item in a group of motions, making a motion to add or delete an item from a group of motions and making a motion to bring up a brand new agenda item. If there are no revisions to the agenda, we shall proceed as written.*

HR #4: updates to include substitute salary

RH #3: accept the donation of and approve the proper disposal of the current American flag

XIV. PUBLIC COMMENT ON AGENDA ITEMS ONLY

This meeting is being broadcasted and recorded for public access but not intended for public participation. Please be advised that public comment sessions are for those who are attending the meeting in person only.

Public comment shall be governed by the Board of Education Bylaw 0167. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy.

Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board uses the public comment period as an opportunity to listen to citizen concerns. Please understand that public comment portions of our agenda are not

structured as question and answer sessions, but rather they are offered as opportunities to share your thoughts with the Board. The Board may or may not respond to public comments. However, all comments are considered and will be investigated and addressed as appropriate. The Board may respond to comments tonight, or at subsequent meetings under “Old Business”.

Please let the record reflect that the Board of Education does not endorse your comments nor will the Board of Education be held liable for comments you make about a staff member or other person which the staff member or other person may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

Ms. Muhlenbruch asked why band was on the stipend list, but not chorus and asked that the board confirm the substitute rate for accuracy.

Ms. Arcaro announced that the Green Team completed work on the outdoor classroom. She also announced that the Green Team still needs 150 registered backyards for their National Wildlife Federation Community Habitat Project.

XV. BOARD COMMITTEE ACTION REPORTS

A. Operations

On Behalf of the Operations Committee, I hereby move resolutions 1-8

1. Budget Adjustments (Appendix 2)
approve budget adjustments for July 2022 from funds 10 and 20
2. Bills List (Appendix 3)
 - a) approve for payment the general account bills list checks from 07/26/22 to 08/22/22 in the amount of \$509,023.18.
 - b) accepts the payroll registers for July 30, 2022 and August 15, 2022.
3. Monthly Certification of Budget (Appendix 4)
 - a) BE IT RESOLVED, that the Allamuchy Board of Education accepts the Board Secretary’s monthly certification, as attached, pursuant to N.J.A.C. 6A:23-2.12(c) 3 that as of July 31, 2022 no line item account has encumbrances and Expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).
 - b) BE IT RESOLVED, that Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Allamuchy Township School District Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of July 31, 2022 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
 - c) BE IT RESOLVED, that the motion to accept the financial reports from the Board Secretary and the Treasurer of School

Monies for the month ending June 31, 2022 with a total Governmental Funds Account cash balance of \$212,064.34

d) Student Activity Account (Appendix 5)

approve the Student Activity Account in the amount of \$48,952.39 as of 7/31/22

4. Sidebar to the Collective Bargaining Agreement (Appendix 6)

agree to the sidebar agreement pertaining to the stipends for Trep\$, National Jr. Honor Society, and the Dean of Students.

5. Sidebar to the Collective Bargaining Agreement (Appendix 7)

agree to the terms outlined in the sidebar as they pertain to the timelines for compensation for Schedule A positions.

6. Joint Transportation Agreement

a. agree to host transportation for the Frelinghuysen Township School District for the 22-23 school year; \$54,225 and \$46,980.

b. agree to host transportation for the Hackettstown School District for the 22-23 school year; \$168,151.50.

7. Architect of Record (Appendix 8)

agree to the terms of the contract from EI and name EI as Allamuchy Township School District's architect of record.

8. Tuition Students

a. approve the request for student 0608 to continue to attend Allamuchy Township School. Total tuition due \$ 9,447 to be paid monthly and due by the 1st of each month.

b. approve student 0715 to attend Morris County Vocational School. Tuition = \$13,551

Motion Made By: Ms. Renaud

Seconded By: Ms. Christmann

Board Member	Yes	No	Abstain
Abigail Christmann	X		
Giovanni Cusmano			
Harriett Gaddy	X		
Maryann Gibbs	X		
Craig Green	X		
Lisa Moyer			

Venita Prudenti	X		
Mary Renaud	X		
Lisa Strutin, President	X		

Motion Carried

B. Human Resources

Pursuant to the recommendation of the Superintendent of Schools, and on behalf of the of the Human Resources Committee, I hereby move the following resolutions 1-4

1. Personnel

approve/accept the following appointments as recommended by the superintendent:

Name	Position	Notes	Step/Salary	Effective Date
Kelly Tarvin	Math/Special Ed.		BA Step 5 \$60,028	Aug. 30, 2022
Karen Rizzolo	2nd Grade Teacher		BA Step 4 \$58,528	Aug. 30, 2022
Ganine Rabi	Counseling Intern	220 hours Holy Cross University	NA	Aug. 30, 2022

2. Resignations

approve the following resignations

Name	Position	Notes	Step/Salary	Effective Date
Kaitlin Phlegar	Special Education, Math and Language Arts	Resignation for personal reasons		Aug. 4, 2022
Michelle Cleere	2nd Grade Teacher	Resignation for personal reasons		Aug. 12, 2022

3. Schedule A

approve the following Schedule A appointments for the 2022-2023 school year

Name	Position	Schedule A
Vicki Patterson	7th Grade Advisor	\$2940
Michelle Ricci	8th Grade Advisor	\$2940
Mariah Adams	Band Advisor	\$2230
Alyson Stokes	3/4 Battle of Books	\$50/hour
Claire Saalfield	5/6 Battle of Books	\$50/hour
Anna Thomas	7/8 Battle of Books	\$50/hour
Mariah Adams	Chorus Advisor	\$2230
Andrea Aussems	Cross Country	\$1575
Nick Serraino	Cross Country	\$1575
Joanne Ferguson	Curriculum Advisor	\$2780
Rob White	Dean of Students	\$3000
Sam Greco Emily Rist Deb DeAngelis Kate Stiner Marsha Koerner Christine Rodriguez	Detention/Late Bus Rotation	\$50/session
Jenn Sauter	K G&T	\$1050
Robin Samiljan	1 G&T	\$1050
Brendan Poff	2 G&T	\$1050
Sam Greco	3/7 G&T	\$2100
Nancy Baglio	4 G&T	\$1050
Anna Thomas	5/6 G&T	\$2100
Michelle Ricci	8 G&T	\$1050
Nancy Baglio	G&T Coordinator	\$3000
Kate Stiner	Homework Club	\$2230
Clare Saalfield	Homework Club	\$2230
Megan Schmidt	Honor Society	\$2000

Robin Samiljan	Jumpstart 1st/2nd	\$50/hour
Andrea Aussems	Jumpstart ATS	\$50/hour
Sam Greco	Jumpstart ATS	\$50/hour
Emily Rist	AMP	\$50/hour
Vicki Patterson	AMP	\$50/hour
Sam Greco	Math Advisor	\$2780
Joanne Ferguson	PD/Mentor Advisor	\$2230
Michelle Ricci	Safety Patrol	\$2230
Anna Thomas	Safety Team	\$1575
Rob White	Safety Team	\$1575
Jenn Sauter	Safety Team	\$1575
Megan Schmidt	Safety Team	\$1575
Dottie Buel	Special Ed Coordinator	\$4000
Emily Rist	Student Council	\$2230
Nick Serraino	Sustainability	\$6000
Christine Rodriguez	Asst. Sustainability	\$3100
Vicki Patterson	Tech Liaison	\$2000
Brendan Poff	Tech Liaison	\$2000
Nick Serraino	Track and Field	\$2230
Christine Rodriguez	Track and Field	\$2230
Megan Schmidt	Trep\$ Fall	\$1000
Megan Schmidt	Trep\$ Spring	\$1000
Brendan Poff	Trep\$ Fall	\$1000
Brendan Poff	Trep\$ Spring	\$1000
Shaye Clark	Volleyball	\$1210
Sydney Watkins	Volleyball	\$1210
Cathy Cefaloni	Yearbook	\$2230

4. Substitute Teachers

approve the following individuals as substitute teachers for the 22-23 school year *at a rate of \$95/day for the first 10 days of service and \$100/day thereafter.*

Guy Gorman
 Beth Gavin
 Jackie Mickelburgh
 Samantha Steinman
 Abigail Wolf
 Tricia DeGeorge

Motion Made By: Dr. Gaddy
 Seconded By: Mr. Green

Board Member	Yes	No	Abstain
Abigail Christmann	X		
Giovanni Cusmano			
Harriett Gaddy	X		
Maryann Gibbs	X		
Craig Green	X		
Lisa Moyer			
Venita Prudenti	X		
Mary Renaud	X		
Lisa Strutin, President	X		

Motion Carried

C. Education

On Behalf of The Education Committee I hereby move resolution 1-3

- Workshops
 approve the attendance at the following workshops

Name of Staff Member	Date of Workshop	Title of Workshop	Cost of Workshop	Mileage
Amanda Shahin	On-Demand Online	Launching Leveled Literacy Intervention: An Introduction	\$125	0
Amanda Shahin	Online	Orton Gillingham	\$595	0

2. Field Trips

approve the following requests for field trips

Teacher Requesting	Grade/C lass	Destination	Date of Trip	Cost to students
Deb DeAngelis	5th Grade	Fairview Lakes Camp	9/22/2022	\$25

3. Curriculum

- a. approve the Civics curriculum for implementation (Appendix 9)
- b. approve the K-8 Music curriculum for implementation (Appendix 10)

Motion Made By: Mrs. Strutin

Seconded By: Dr. Gaddy

Board Member	Yes	No	Abstain
Abigail Christmann	X		
Giovanni Cusmano			
Harriett Gaddy	X		
Maryann Gibbs	X		
Craig Green	X		
Lisa Moyer			
Venita Prudenti	X		
Mary Renaud	X		
Lisa Strutin, President	X		

Motion Carried

D. Governance

On Behalf of The Governance Committee I hereby move resolutions 1-3

1. Strauss Esmay Policy Alert 227 (Appendix 11)
approve the following policies, regulations, and abolishments for first reading per Strauss Esmay Alert 228

Policy/ Reg	Section	Title
P 0163	BYLAWS	Quorum (Revised)
P 1511	ADMINISTRATI ON	Board of Education Website Accessibility (M) (Revised)
P 2415	PROGRAM	Every Student Succeeds Act (M) (Revised)
P & R 2432	PROGRAM	Abolished
P 3216	TEACHING STAFF MEMBER	Dress and Grooming (Revised)
P 3270	TEACHING STAFF MEMBER	Professional Responsibilities (Revised)
R 3270	TEACHING STAFF MEMBER	Lesson Plans and Plan Books (Revised)
P 4216	SUPPORT STAFF MEMBER	Dress and Grooming (New)
P & R 5513	STUDENTS	Care of School Property (M) (Revised)
P 5517	STUDENTS	School District Issued Student Identification Cards (M) (Revised)
P 5722	STUDENTS	Student Journalism (M) (New)
P & R School Sponsored Publicatio ns		Abolished

2. Strauss Esmay Policy Alert 227 (Appendix 12)
approve the following policies and Regulations for second reading
per Strauss Esmay Alert 226 and 227

Policy/Re	Section	Title
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Policy 2415.04	PROGRAM	Title 1 - District-wide parent and family engagement (M)
Policy 2415.50 2415.51	PROGRAM	Title 1 - School Parent and Family Engagement (M)
Policy 2416.01	PROGRAM	Postnatal Accommodations for Students
Policy 3161	TEACHING STAFF MEMBERS	Examination for Cause
Policy 4161	SUPPORT STAFF MEMBERS	Examination for Cause

3. Resolution Opposing Increase to State Benefits Fund

Resolution Opposing the Proposed Increases to the School Employees Health Benefits Program

WHEREAS, the School Employees Health Benefits Program (SEHBP), governed by *N.J.S.A. 52:14-17.46 et seq.*, offers medical, prescription drug, and dental coverage to participating school district employees, retirees, and eligible dependents; and

WHEREAS, all SEHBP plans are self-funded, meaning that the money paid out for benefits comes directly from an SEHBP fund supplied by participating local employers and member premiums; and

WHEREAS, the Division of Pensions and Benefits is responsible for the daily administrative activities of the SEHPB, the School Employees Health Benefits Commission is the executive organization responsible for overseeing the SEHBP; and

WHEREAS, the School Employees Health Benefits Commission, comprised of state officials, union representatives and a representative of the New Jersey School Boards Association, annually considers the calendar year premium levels for the Local Education Employee Group of the SEHBP based on recommendations found in the Rate Setting Recommendation Analysis of the Local Education Employee Group; and

WHEREAS, the School Employees' Health Benefits Plan Design Committee has the responsibility for and authority over the various plans and components of the plans, including for medical benefits,

prescription benefits, dental, vision, and any other health care benefits, offered and administered by the SEHBP; and

WHEREAS, existing law requires three members of the School Employees' Health Benefits Plan Design Committee to be appointed by the Governor as representatives of public employers (i.e., local school districts) whose employees are enrolled in the program, but currently all such representatives are state-level appointees;

WHEREAS, the recommended rate changes for medical and prescription drug coverage for the Active 2023 Local Education Employer Group is 15.1%, which includes a 15.3% increase for active employees enrolled in NJ DIRECT 10/15 and a 14.9% increase for active employees enrolled in the NJ Educators Health Plan (NJEHP); and

WHEREAS, such proposed exorbitant rate increases will fall upon the local property taxpayer, as well as school employees, at a time where there is record inflation; and

WHEREAS, since employees enrolled the NJEHP pay a percentage of salary toward their health benefits per P.L.2020, c.44, commonly referred to as "Chapter 44", any increase in NJEHP premiums will fall almost entirely upon local boards of education, placing a severe strain on their budgets; and

WHEREAS, the proposed premium increase for most active employees will take thousands more out of their paychecks annually and lead to huge costs for local school districts that will translate into higher property tax bills for struggling families; and

NOW, THEREFORE, BE IT RESOLVED, by the Allamuchy Township Board of Education in the county of Warren call upon the School Employees Health Benefits Commission to reconsider the rate increase and strike a rate increase that is appropriate in the current economic conditions; and

BE IT FURTHER RESOLVED, that the Allamuchy Township Board of Education in the county of Warren urge the Legislature to adopt legislation expanding the composition of the School Employees Health Benefits Commission and the School Employees' Health Benefits Plan Design Committee to include additional representatives from local school district management; and

BE IT FURTHER RESOLVED, that the Allamuchy Township Board of Education in the county of Warren urge the Legislature and executive branch to examine the impact that "Chapter 44" has had on school district budgets and to adopt legislation that will reverse any of its negative consequences and provide relief to those districts; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to Governor Murphy, State Treasurer Muoio, Senate President Scutari, Assembly Speaker Coughlin, Senators Booker and Menedez, and the New Jersey School Boards Association.

Motion Made By: Mr. Green

Seconded By: Dr. Gaddy

Board Member	Yes	No	Abstain
Abigail Christmann	X		
Giovanni Cusmano			
Harriett Gaddy	X		
Maryann Gibbs	X		
Craig Green	X		
Lisa Moyer			
Venita Prudenti		X*	
Mary Renaud	X		
Lisa Strutin, President	X		

** Ms. Prudenti (no to #1: 0163, 3216, 3270, R3270, 4216; no to #2: 2416.01, 3161, 4161)

Motion Carried

E. Rutherford Hall

On Behalf of The Rutherford Hall Committee I hereby move resolutions 1-3

1. Purchases for Rutherford Hall
approve the following purchases:
 - 240 CPR Cert Cards for Sept. 7th class paid for based on enrolment
 - 2000 CPR cert cards for staff CPR training
 - 240 First Aid cert cards for Sept 14th class
 - 40 for cases of water and seltzer
 - 2000 garden lumber and supplies paid out of sponsorship money received
2. Visions Federal Credit Union Grant
accept the grant from Visions Federal Credit Union in the amount of \$5089.40 to be applied to the Be a Superhero: Learn to Save a Life program.
3. American Flag

accept the donation of a new American Flag for Rutherford Hall and approve of the proper disposal of the current flag.

Motion Made By: Ms. Christmann
Seconded By: Dr. Gaddy

Board Member	Yes	No	Abstain
Abigail Christmann	X		
Giovanni Cusmano			
Harriett Gaddy	X		
Maryann Gibbs	X		
Craig Green	X		
Lisa Moyer			
Venita Prudenti	X		
Mary Renaud	X		
Lisa Strutin, President	X		

Motion Carried

XVI. OLD BUSINESS

None

XVII. PUBLIC COMMENTS GENERAL

Ms. Muhlenbruch acknowledged the volunteer time that Ms. Arcaro dedicates to the school, outdoor classroom, and garden. She also asked if school districts are going to petition the state regarding new hires being forced to join the state health plan.

XVIII. FOR THE GOOD OF THE ORDER

Mrs. Prudenti asked if there would be consideration for committee meetings to be moved to committee as a whole. Mr. Green said we moved away from this because it was time consuming. Mrs. Gibbs asked if this was recommended by NJSBA. Dr. Sabol added that the meetings have been scheduled with a lot of intention for balance and timing. Ms. Christmann asked that committees remain mindful of time and end meetings on time.

XIX. EXECUTIVE SESSION

A. BE IT RESOLVED, WHEREAS, the Board of Education must discuss subjects concerning legal, personnel, and negotiation issues

- Attorney-Client Privilege
- Legal Matters
- HIB

and WHEREAS, the aforesaid subjects are not appropriate subjects to be

discussed in public meeting; and WHEREAS, the aforesaid subjects to be discussed are within the exemptions pursuant to P.L.1975 Chapter 231, it is; therefore, RESOLVED, that the aforesaid subjects shall be discussed in private session by this board and administrative staff and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exists.

Motion Moved by: Ms. Renaud

Seconded by: Dr. Gaddy

MOTION CARRIED by unanimous voice vote

Executive Session

B. BE IT RESOLVED, that the Board of Education has been in executive session for the past 31 minutes. The matters discussed will only be disclosed to the public once the reasons for nondisclosure no longer exist.

Action will be taken.

1. Be it resolved to propose the consideration of removal of a Board of Education Member in accordance with the requirements of N.J.S.A. 18A:12-3 and Board Policy 0145 and direct the Board Attorney to follow all related procedures to execute this action.

Motion Made By: Mrs. Strutin

Seconded By: Dr. Gaddy

Board Member	Yes	No	Abstain
Abigail Christmann	X		
Giovanni Cusmano			
Harriett Gaddy	X		
Maryann Gibbs	X		
Craig Green	X		
Lisa Moyer			
Venita Prudenti		X	
Mary Renaud	X		
Lisa Strutin, President	X		

Motion Carried

XX. ADJOURNMENT

Motion made at 9:03pm to adjourn the meeting by Dr. Gaddy and seconded by Mr. Green.

Motion carried by unanimous voice vote.

Respectfully submitted,

Danielle Tarvin-Griffith

Danielle Tarvin-Griffith
School Business Administrator/Board Secretary